



Cotton University Book Fair 2026
Terms & Conditions of Registration for participating Book Sellers

Cotton University, Guwahati invites Application for "Participation in Cotton University book Fair 2026" on Prescribed Format from reputed Vendor(s)/Distributor(s)/Supplier(s)/Book Seller(s) in India

Registration Fee: Rs. 5000.00 [Five Thousand only, Non-refundable]
Last Date for Payment: 10-03-2026 [05.00 pm]
Last date of Application: 16-03-2026 [05:00 pm]
Payment link: <https://cottonuniversity.samarth.edu.in/feeportal/index.php/site/login>
Registration Link: <https://forms.gle/AzbhqMwECAbZxtwB9>

1. Registration will be done till the availability of space/stall or the last date mentioned above whichever is earlier.
2. Cotton University will provide an open space (10 ft × 10 ft) for one stall.
3. Publishers/ Book Sellers must strictly adhere to the fair timings (10:00 AM – 6:00 PM).
4. Stall setup on 06-04-2026 and removal of exhibits by 10-04-2026
5. Supervising books, ensuring safety, and maintaining the cleanliness of the allotted space is compulsory by the firm.
6. Academic Departments will conduct spot selection using a prescribed recommendation form.
7. After selection of books, Publishers/Book Sellers must submit:
 - a. Final bills/invoices in triplicate
 - b. Signed recommendation form (with HoD's seal and Signature)
8. **Discount: As per cotton university norms.** In case of special publication including Society, Government Publication discount will be As per Publisher/Government Policy.
9. Cotton University will not be responsible for loss, theft, or damage of materials.
10. The selected books must be delivered to the undersigned immediately after the book fair is over.
11. The body of the bill should have following certificates
 - a. The book supplied is latest edition and are not remainder titles.
 - b. Correct price as per Publisher Catalogue has been charged
 - c. Conversion rate have been charged as per **Reserved Bank of India rate.**
12. **Payment:** Payment will be made within reasonable time after receipt of the consignment if the books are in good condition and no discrepancy is there.
13. The University reserves the right to terminate the empanelment at any time without assigning any reason.
14. The University reserves the right to change or modify or amend or substitute any clause(s) in the "Terms and Conditions", if required, at any time.
15. Participation will be considered as acceptance of all terms and conditions after payment of registration and space fee.
16. Participants must ensure full cooperation for the smooth conduct of the Fair.
17. The decision of Cotton University authorities shall be final in all matters.
18. All disputes are subject to the Jurisdiction of Guwahati court only
19. For any further communication, participants may contact the Assistant Librarian Dr SKB Library, Cotton University [library@cottonuniversity.ac.in]

Date: 23-02-2026

Librarian