

## **COTTON UNIVERSITY**

## **Department of Molecular Biology and Biotechnology**

Panbazar, Guwahati- 781001, Assam, India Website: www.cottonuniversity.ac.in

Ref. No. Date- 04-10-2020.

## **NOTICE**

As per letter No.CU/REGOFF/2017/012/5788 issued from the office of the Registrar on 1<sup>st</sup> October 2020, all the faculties of Department of MBBT are needed to attend their duties and come to the department at least twice a week from 5<sup>th</sup> of October, 2020. In this regard, I would like to fix one week day as "WEDNESDAY" on which all the faculties should be available in the department so that matters that requires face to face discussion/interaction among faculties can be sorted out. The other week day may be as per your convenience. This would be followed until further order from the authority. You are also requested to maintain the attendance register from 5<sup>th</sup> October onwards for official record.

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