



COTTON UNIVERSITY

Panbazar, Guwahati-781001, Assam, India

www.cottonuniversity.ac.in :: 0361-2601100/2733530 :: registrar@cottonuniversity.ac.in

NOTICE FOR EXPRESSION OF INTEREST

Sealed EOIs are invited from reputed Insurance Companies having their regional/divisional office at Guwahati for empanelment to provide Students' Safety Insurance services for the students of Cotton University.

The detailed EOI is available in the Cotton University website www.cottonuniversity.ac.in. Sealed EOIs are to be submitted during office hours. The last date of submission of the same to the undersigned is **26th October, 2018** up to **2:00 P.M.** and the EOIs will be opened on the same day at 3:00 P.M. Official Representatives of the participating Insurance Companies may attend at the time of opening of the EOIs.

Handwritten signature
11/10/18

Registrar
Cotton University

No. CU/GAD/2014/056/ 8973-80

Date: 11.10.18

Copy to:

1. PS to VC for kind appraisal of the Vice Chancellor
2. The Director, DIPR, GoA with a request to publish the above advertisement (softcopy enclosed) in immediate one issue of **The Assam Tribune** and **The Amar Asom**, and submit the bills in triplicate for release of payment
3. Director of Students' Welfare, Cotton University
4. Finance Officer, Cotton University
5. CSM to upload this notice in Cotton University website
6. Head Assistant, Cotton University
7. Notice board
8. Office file



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The required coverage details per student per year are given below:-

Sum Insured of Rs 1,00,000/- per student per year	PREMIUM FOR PER STUDENT PER YEAR					
	Coverage arising out of accident only	Premium (Rs)	Discount (if any)	Premium after Discount	GST @%	Premium including GST (Rs)
Death + Permanent Total Disability + Hospitalisation						
DESIRED COVERAGE BENEFITS						
Death Benefits	100% Coverage					
Permanent Total Disability Coverage Benefits	50% and above					
Hospitalisation Expenses Coverage Benefits	Maximum of 100% Sum Insured					

Documents which must be submitted along with the EOI are as follows:

- Duly signed copy of the detailed EOI document.
- Copy of GSTIN of the Insurance Company
- Copy of the PAN Card of the Insurance Company
- Documents in support of experience in similar services
- A detailed proposal covering aforementioned facilities duly certified by Regional/Divisional office.
- A Letter of Authority/Power of Attorney from Regional/Divisional Office authorising the official representative of the Company to execute the tender.

1. General Terms and Conditions:

- A non-refundable fee of Rs. 500/- (Rupees Five hundred only) is to be deposited along with the EOI. The above mentioned fee can be deposited through ICICI Bank Challan – FEE CODE 011 which can be downloaded from the official website www.cottonuniversity.ac.in
- Coverage details should be distinct and clear.
- The EOIs should be submitted in a sealed envelope clearly super-scribed on the top of envelope as "STUDENTS' SAFETY INSURANCE" and to be submitted to Registrar, Cotton University, Panbazar, Guwahati -781001 up to 2:00 P.M. of 26th of October 2018 in the designated box.
- The quoted price should be inclusive of all taxes.
- An agreement will be executed between the authorised representative of the successful party and the University authority.
- Quoted premium should not include any commission in the interest of the University.
- Non-conformity of any of the terms and conditions along with non-submission of any of the documents mentioned above will disqualify the applicant and their EOIs will not be considered.
- Cotton University (CU) reserves the right to accept, consider or reject any or all of the applications without assigning any reason thereof. The decision of CU in respect of scrutiny and selection of companies will be intimated by the office and shall be final. All disputes in this connection shall be settled in Kamrup Metropolitan district jurisdiction only.

Subh 11/10/18

Registrar

Cotton University

Subh