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Cotton University

Panbazar, Guwahati- 781001, Assam, India
www.cottonuniversity.ac.in

Re-Notice Inviting Quotations

NIQ No. CU/S&P/2018/24 Dated July 13, 2018

Quotations in sealed envelope are invited from eligible manufacturers/dealers in two-bid (technical and financial) system for **supply and installation of lab equipment for Dept. of Zoology.**

The bidding document has to be downloaded from the website i.e. www.cottonuniversity.ac.in. The sealed package is required to be submitted to the undersigned during office hours **on or before 2:00PM of 30th July, 2018** while the opening will be done on the following working day at 11:00AM in which the bidders may attend.

Handwritten signature
Registrar 13/7/18

Memo No. CU/S&P/2018/12/ 5782-87

Dated 13, 7, 18

Copy for information and necessary action to:

1. P.S. to the Hon'ble Vice Chancellor
2. Head, Dept. of Zoology
3. Finance Officer
4. System Manager, with a request to upload this notice in Cotton University website
5. Notice board
6. Office file

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Terms and Conditions

The bidder must fulfill the following terms and conditions which are the minimum criteria applicable here:-

- 1.1. The bidding package must be submitted in **two separate sealed envelopes** clearly super-scribed as:
 - i. **'Technical Bid'**, consisting of all technical details/specifications in addition to commercial terms and conditions as well as details of necessary compliances;
 - ii. **'Financial Bid'**, containing relevant columns regarding financial involvement and indicating item-wise price for the item(s) mentioned in the Technical Bid.
- 1.2. The **two separate sealed envelopes** mentioned in Clause 1.1 are required to be **put together in a bigger sealed envelope** clearly super-scribed on the top of the same as **"APPLICATION FOR SUPPLY AND INSTALLATION OF LAB EQUIPMENT AT DEPT. OF ZOOLOGY"**, which is to be addressed to **The Registrar, Cotton University, Panbazar, Guwahati-781001** and submitted during office hours in the Drop Box arranged for the purpose **on or before 2:00PM of 30th July, 2018.**
- 1.3. **Comprehensive warranty of at least Twelve(12) months [to commence from the date of installation of the equipment]** must be provided by the bidder. The necessary **installation and on-site training (if any)** shall be carried out entirely **free-of-cost** at Dept. of Zoology, Cotton University.
- 1.4. **Financial Bid of only the technically acceptable offers** will be opened **for further evaluation.**
- 1.5. Quoted **values [which are not to be higher than the maximum retail price (MRP) under any circumstances whatsoever]** shall be inclusive of all taxes and duties as well as **F.O.R. destination.**
- 1.6. **Non-conformity** to any of the **'General Terms and Conditions'** along with non-submission of any of the documents/testimonials etc. mentioned in the **'Enclosures'** section evident below, will disqualify the applicant and their **Financial Bid will not be considered** by the tender opening and evaluation committee.
- 1.7. Cotton University reserves the **right to modify/cancel the minimum requirements.** It also reserves the **right to accept, consider or reject any or all of the applications** without assigning any reason thereof. The decision of Cotton University in respect of scrutiny, evaluation and selection of bidder(s) shall be intimated by the office and shall be final. All disputes in this connection shall be settled in **Kamrup Metropolitan district jurisdiction only.**

Enclosures

Documents/testimonials etc. which must be submitted in the envelope titled **'Technical Bid'** are:

- i) Copy of **bidding document** duly signed by the authorized signatory
- ii) Copy of **certificate indicating Original Equipment Manufacturer (OEM)/ authorization of dealership**
- iii) Copy of **document(s) indicating manufacturer warranty**
- iv) Copy of **valid trade license issued by the competent authority under respective jurisdiction**
- v) Copy of **PAN card**
- vi) Copy of **GST registration certificate**
- vii) Copy of **income tax returns acknowledgment slip and related document(s) for last year**
- viii) Copy of **documents (purchase orders/installation certificates etc.) indicating previous work experience of similar nature**

Document(s) which must be submitted in the envelope titled **'Financial Bid'** are:

- i) Copy of the prescribed format of **Financial Involvement** duly filled up in neat and legible handwriting

Basic Technical Specifications

Compound Microscope: (binocular) Eyepiece: 10x paired, Objectives: 4x, 10x, 40x (SL) and 100x (SL, oil immersion), Illumination system with intensity control, Ocular and stage micrometer

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Financial Involvement

Sl. No.	Item	Base Rate (INR) [A]	HSN Code No. [B]	Rate of GST (%) [C]	Value of GST (INR) [D]	Unit Price (INR) [E= A+D]	Quantity (nos.) [F]	Total Price (INR) [G= E x F]
1	Compound Microscope (binocular)						2 (Two)	

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13/7/18