



COTTON UNIVERSITY

Panbazar, Guwahati, Assam-781001

www.cottonuniversity.ac.in :: 0361-2733530 :: registrar@ccsu.ac.in

No. CU/EC/2026/167/ 2170

Dtd. 20/02/26

Expression of Interest (EOI)

Expression of Interest (EOI) are invited from interested contractors/suppliers/vendors who fulfil the eligibility criteria provided below for empanelment of contractors for the following category of works from APWD (B & E) . APHED, APDCL and University registered contractors limited to not above Class II registration.

- Civil works
- Electrical works
- Air conditioning works mainly repairing, servicing and refrigerant refilling

The value of each work shall not be exceeded **Rs. 10.0 Lakhs** as per GFR norms.

1. General Terms and Conditions:

The contractors/suppliers/vendors should meet the following minimum terms and conditions and criteria:-

- 1.1. There will be **EOI application fee (non-refundable)** of an amount of **Rs. 500.00 (Rupees Five hundred only)** to be submitted along with the tender documents. The above mentioned fee can be deposited through **ICICI Bank Challan – FEE CODE 011** which can be downloaded from the official website **www.cottonuniversity.ac.in**
- 1.2. Separate application must have to be submitted for each category. If anyone wishes to apply for more than one category. EOI application fees amounting to Rs. 500.00 must be deposited separately for each of the above mentioned categories.
- 1.3. The EOI documents may be downloaded from the official website of Cotton University.

The above sealed envelope clearly super-scribed on the top as “**APPLICATION FOR EMPANELEMT OF CONTRACTORS/SUPPLIERS/VENDORS at COTTON UNIVERSITY**” and submitted to **Registrar, Cotton University, Panbazar, Guwahati-781001 up to 2 P.M. of 15 th of March, 2026.**

- 1.4. The tendering party must submit copy of **PAN Card & Labour License.**
- 1.5. The tenderer must submit **GST registration certificate.**
- 1.6. The tenderer must submit **GMC trade license** exclusively for category- F.
- 1.7. The tenderer should have executed similar nature of works complying with the categories mentioned above during last three years.
- 1.8. The tenderer applying for Electrical category must possess valid electrical licence; the copy of same shall be submitted.
- 1.9. **Non-conformity** of any of the terms and conditions along with non-submission of any of the documents mentioned above **will disqualify** the applicant.
- 1.10. Cotton University (CU) reserves the right to accept, consider or reject any or all of the applications without assigning any reason thereof. The decision of CU in respect of scrutiny and selection of number of contractors will be intimated by the office and shall be final. All disputes in this connection shall be settled in **Kamrup Metropolitan district jurisdiction** only.

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- 1.11. The empanelled contractors must execute works as per CU's requirement when and wherever necessary. Any negligence/ refusal will disqualify the contractor at any stage during the contract.
- 1.12. Maximum value of maintenance works will be within INR 10.0 Lacs.
- 1.13. University reserves the right to go for tendering of works within Rs 10.00 lacs.
- 1.14. For any clarification, please contact at **0361-2601104** during office hours.

2. SPECIFICATIONS OF WORK :

(A) Civil Works:

Works related to repair and construction related building, sanitary, plumbing, repair of RO Plants and filters.

(B) Electrical Works:

Works related to internal electrical wiring, rewiring, distribution panels, distribution boards, light fittings, fans, exhaust fans and DG sets, UPS systems, pumps and motors and any other associated works related to electrical works in buildings, fire detection and alarm system.

(C) HVAC Works:

Repair, Maintenance including periodic servicing of room air conditioner (Window, split, caset ACs). Dx, ducted typed HVAC system installed in KBR hall (Maintenance and Servicing)

3. Enclosures:

Self attached documents/testimonials which must be submitted **along with** the **EOI document** are as follows:-

- i) Copy of duly signed-in prescribed format of EOI
- ii) Copy of valid registration
- iii) Copy of applicable GST registration certificate
- iv) Copy of IT returns acknowledgement for the last one year
- v) Copy of PAN card & labour license.
- vi) Copy of Valid work experience during last three years.

Registrar
Cotton University