✓ <u>Step-1</u>: Open *Samarth* Student Portal URL

# URL: https://cottonuniversity.samarth.edu.in

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<u>भारत सरकार</u> Government of India Assam	কাर पोर्टल যিদ্ধা मंत्रालय Government Portal Ministry of Education	उच्च शिक्षा विभाग, असम् Department of Higher Education, Assam	राष्ट्रीय छात्रवृत्ति पोर्टल National Scholarship Porta	ž.	A-	A A+
S eGov				Login	New User Regist	ration
	Student Portal			Cotton University		
				Student Sign In Errolment Number Errolment Number Password		
5 eGov				Login New Registration Reset Password	View Public N	Notice

On the Student Portal Homepage, students will be able to see three options as follows:

- Option-I (Login): Already registered students can directly login using their login credentials of the portal.
- Option-II (New Registration): Students doing first-time registration have to click on the "New Registration" option to generate their login credentials (See Next Page).
- Option-III (Reset Password): If a student forgets his/her password they can reset it using the "Reset Password" option.

### **New Student Registration (Self-Registration)**

- ✓ Step 1: Students can register themselves by clicking on the 'New Registration' Button (on Home page screen).
- ✓ **Step-2:** After that, the following details need to be selected/entered by the students:
  - Select correct Programme
  - Enter Your Name (as on ID card)
  - Enter Your Enrolment ID (Ex: 2311012011)
  - Click on Submit button

	Lo	ogin New User Registration
Student Registration For	n	
Select Programme	Select	~
Name (as on ID card)		O
Enrolment Number	Name (as on ID card) cannot be blank.	
	33 58 17	
	Click on the text to change Submit	
		View Public Notice

✓ **Step-3:** A new window will appear. Enter the OTP Received.

Infol     Mail sent successfully to your registered email k@gmail.com	×
Enter the one time password (OTP) sent to your email/mobile.	
Enter the one time password (OTP) sent to your email/mobile	
Submit	
© Samarth eGov	

✓ Step 4: Once OTP is verified, students need to set a password for their login in a new window.
 In case OTP is not received, please disable DND service of your service provider (Airtel/Jio etc.)

Set your password		
Username :	DEMO	
Password		
Confirm Password	Password cannot be blank.	
	Submit	

Then, click on the **Submit** button.

## Course (Paper) Selection

✓ <u>Step-1</u>: Open *Samarth* Student Portal URL

URL: https://cottonuniversity.samarth.edu.in

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$\leftarrow$ C $\textcircled{b}$ https:	//cottonuniversity.samarth.edu.ii	/index.php/site/login				
<u>भारत सरकार</u> <u>असम सरव</u> Government of India Assam G	गर पोर्टल सिक्षा मंत्रालय overnment Portal Ministry of Education	उच्च चिक्षा दिभाग, असम Department of Higher Education, Assam	राष्ट्रीय छात्रवृत्ति पोर्टल National Scholarship Portal	1		A- A A+
S eGov				Login	New User F	legistration
	Student Portal			Europe Report		
				Student Sign In Errolment Number Errolment Number Password Password		
S eGov				New Registration Reset Password	View Pr	blic Notice

- ✓ Step 1: Login using their login credentials of the portal (if you are not registered please follows the registration manual to registered themselves).
- **Step-2:** Click on the button **Click here**

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$\rightarrow$ C $\textcircled{b}$ ht	ttps://cottonuniversity.samarth.edu.in/indeg.php/dashboard	
<b>)</b> cu	▲ > COTTON UNIVERSITY STUDENT PORTAL	Public Notice(s) / Results
A Dashboard	BSCBTN : BACHELOR OF SCIENCE(HONS) (BIOTECHNOLOGY)	
Student Dashboard Profile BSCBTN : Bachelor	CLICK HERE	
of Science(Hons) (BIOTECHNOLOGY) • Fee		
Course(s) Selection     Services		

✓ **Step-3:** Click on the "Click here to select your course" button.

Q cu	A > COTTON UNIVERSITY STUDENT PORTAL				Public Notice(s) / Results
A Dashboard					
	BSCBTN : Bachelo	r of Science(hons)(BIOTECHNOL	OGY)		
<ul> <li>Programme</li> <li>Course Selection</li> <li>History Course Selection</li> </ul>	Name		Enrolment Number	Organizational unit (University Department)	CUACAD0122: Department of Molecular Biology and Biotechnology
	Level	BICHELOR	Examination Roll Number	Delivery Mode	Face to face
	Admission (Year-Cycle)	2023-2023-2024	Admission Quota		
	ABC ID	!! Action required click he link/create your ABC Acc	ere to ount		
	You can apply fe	or course selection in SEMES	TER 1 of BSCBTN : Bachelor of Science	(Hons)(BIOTECHNOLOG	Υ)
	Click here to se	lect your courses			

✓ **Step-4:** Select the courses by clicking on the relevant Checkboxes and Dropdowns provided.

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Q cu	A > COTTON UNIVER STUDENT PORTAL	SITY					Public Notice(s) / R	lesults	<
A Dashboard	Course	Selection Section							
<ul> <li>Student</li> <li>Dashboard</li> <li>Profile</li> <li>BSCBTN : Bachelor</li> </ul>	Enroleme Courses Se	nt Number:	Programme	BSCBTN : Bachelor of Science(Hons)(BIOTECHINOLOGY)	Session	2023-JULY	Refrence Number :	Category : ST Hills	
of Science(Hons) (BIOTECHNOLOGY) Fee	S.No 1	Option Type COMPULSORY	Cours BTN2	e Code : Course Name (Credit) 3C101 : Biology - I (4.00)					
Course(s) Selection     Services     Examination     Registration     Hall Admit Card     Training & Placement     Register     Available Seasons     Applied Seasons	2	MINOR		ect 4 credit. You have selected 0 credit, remains sele NT23M01: Introduction to Anthropology (4.00) SM23M01: I-Hatory of Assamese Language (4.00) OT23M01: Introduces and Lower Cryptograms (4.00) H423M01: Chemistry Cone - (4.00) SC23M01: Population of Economics - (4.00) SC23M01: Population of Economics - (4.00) NC23M01: Thomamentals of Geology - 1 (4.00) NC23M01: From and Elements of Literature - (4.00) NC23M01: From and Elements of Literature - (4.00) NC23M01: From Section 2 (4.00) NC23M01: HAND BHASHA, AUX SHITYA (4.00) NC23M01: HIND BHASHA, BUR SHITYA (4.00) NC23M01: HIND BHASHA, BUR SHITYA (4.00) NC23M01: HIND BHASHA, BUR SHITYA (4.00) NC23M01: HIND BHASHA, AUX SHITY	ction 4 credit				

 Student can update their course selection (paper) clicking the 'Update Course Selection' button.

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Q cu	A > COTTON UNIVERSITY STUDENT PORTAL						Public Notic	e(s) / Results	
Dashboard	Update Course S Course selection fo	Selection r BSCBTN : Bachelor of Science(Hon	s)(BIOT	(ECHNOLOGY)					
Course Selection	Enrolement Number	Programme	BSCE	BTN - Bachelor of Science(Hons)(BIOTECHNOLOGY)	Session	2023-JULY	Refrence Numbe	r : 2 Category : ST	Hills
	Your Course Select	lions							
	S.No	Course Code		Name of Course		Credit	s	Term	
	1	BTN23C101 : MAJOR		Biology - I		4.00		1 SEMESTER	
	2	ANT23M101 : MINOR		Introduction to Anthropology		4.00		1 SEMESTER	
	3	ANT23MDE101 : MDE		General Anthropology		3.00		1 SEMESTER	
	4	BOD23AEC1 : AEC		Speaking and Writing Ability in Bodo		2.00		1 SEMESTER	
	5	PHL23SEC001 : SEC		Critical Thinking and Reasoning		3.00		1 SEMESTER	
	6	VAC23C02 : VAC		Introduction to Big Data Analytics		2.00		1 SEMESTER	
	7	VAC23C03 : VAC		Introduction to digital library		2.00		1 SEMESTER	
Powered by SeGov	Total Credit					20			

✓ Step-3: Click on the "Submit Course Selection" button. Students are advised to check the preview of the Course/Paper before clicking on final submit. Course/Paper once submitted cannot be updated.

5	B00233EC001-3EC	Pragmatic of Bouolanguage	3.00	I SEIVIESTER
6	VAC23B06 : VAC	Introduction to ecology and environment	2.00	1 SEMESTER
7	VAC23C03 : VAC	Introduction to digital library	2.00	1 SEMESTER
Total Credit			20	
Submit your cou	irse selection			
_				
	Update Course Selection	Submit course selection		

## **\*** How to submit Examination Form

- ✓ Step 1: Login using your login credentials of the portal (if you are not registered please follows the registration manual to registered themselves).
- ✓ Step-2: Click on the Examination Registration section.

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O CU STUD	COTTON UNIVERSITY ENT PORTAL
<ul> <li>Dashboard</li> <li>Student</li> </ul>	BSCBTN : BACHELOR OF SCIENCE(HONS) (BIOTECHNOLOGY)
<ul> <li>Dashboard</li> <li>Profile</li> <li>BSCBTN : Bachelor of Science(Hons) (BIOTECHHOLOGY)</li> <li>Fee</li> <li>Course(s) Selection</li> <li>Services</li> <li>Examination</li> <li>Registration</li> </ul>	CLICK HERE
<ul> <li>Hall Admit Card</li> </ul>	

✓ **Step-3:** Click on the "CLICK HERE FOR EXAMINATION FORM" button.

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C C https://c	VATION-REGISTRATION / × + ottonuniversity.samarth.edu.in/indyx.php/examstudent/information/index
👲 CU	EXAMINATION-REGISTRATION
<ul> <li>Student</li> <li>Dashboard</li> <li>Profile</li> <li>BAANT : Bachelor of Arts(Hons) (ANTHROPOLOGY)</li> <li>Fee</li> <li>Course(s) Selection</li> <li>Services</li> <li>Examination</li> <li>Registration</li> <li>Hall Admit Card</li> <li>Training &amp; Placement</li> <li>Register</li> <li>Available Seasons</li> <li>Applied Seasons</li> </ul>	Registration oper for REGULAR examination 1 SEMESTER 2023 ODDSEMESTER-DEC-23 BAANT : Bachelor of Arts(Hons)(ANTHROPOLOGY)         CLICK HERE FOR EXAMINATION FORM         REGISTRATION HISTORY         CLICK HERE

✓ Step-4: Students needs to verify the details and Fee amount. After verifying the details click on the "Click here for payment Gateway SBIEPAY" to make the payment.

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A Dashboard	S.No	Course Code : Name	Course Credit(s)	Term	Classification	Туре
	1	ANT23C101 : Fundamentals of Anthropology	4.00	1 SEMESTER	THEORY	REGULAR
Student     Dashboard     Profile     BAANT: Bachelor of     Arts(Hons)     (ANTHROPOLOGY)     Fee     Course(s) Selection     Services     Examination     Registration     Hall Admit Card     Training & Placement     Register     Available Seasons     Applied Seasons	2	EDN23M101 : Theories and principles of Education	4.00	1 SEMESTER	THEORY	REGULAR
	3	ASM23MDE101 : Learning Process	3.00	1 SEMESTER	THEORY	REGULAR
	4	ASM23AEC1 - Assamese Literature (Literary Criticism and Selected Text)	2.00	1 SEMESTER	THEORY	REGULAR
	5	B0D23SEC001 : Pragmatic of Bodo language	3.00	1 SEMESTER	THEORY	REGULAR
	6	VAC23B06 : Introduction to ecology and environment	2.00	1 SEMESTER	THEORY	REGULAR
	7	VAC23C03 : Introduction to digital library	2.00	1 SEMESTER	THEORY	REGULAR
	Examination fee details					
	S.No	Fee Component			Amount	
	1	EXAMINATION FEE	VINATION FEE IN			INR 1450
	Total fee INR 1450					

✓ Step-4: Options like Debit/Credit/ Internet banking/ UPI etc. Would be available for payment. IMPORTANT: PLEASE NOTE THAT PAYMENT THROUGH UPI INVOLVES SCANNING AND COMPLETING THE TRANSACTION USING QR CODES. THIS NEEDS TO BE COMPLETED WITHIN THE DESIGNATED TIME LIMIT i.e.2 (TWO) minutes. Students should ensure that the entire process is completed within the same time frame.

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← C 🗈 https:// <b>www.sbiepay.sbi</b> /secure				
<b>O</b> SBIePay	As per <b>RBI Guidelines</b> all cards (phy:	sical and virtual) shall be enabled for use onl		
Payment Details				
Debit/Credit Card	Please ensure that your card is enabled for online (E-Commerce) transactions कृपया सुनिच्छित करे कि आपका कार्ड (ई-कॉमर्स) तेनदेन के लिए सक्षम है	Order Summary Kindly note Order No.		
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约 NEFT	Month Vear V	Merchant Name: Cotton University		
SBI Branch Payment	Name of the card holder			
	Name as on card	<b>Amount:</b> 1450.00		
	Use your GSTIN for claiming input tax (Optional)	Processing fee: GST:		
	Pay Now			
	Cancel	Total:		
		APM ID: PG_TRANS_396		

After your transaction is successful and complete, you will receive an acknowledgement on screen.

#### ADMIT CARDS WILL ISSUED ONLINE AFTER VERIFICATION BY THE EXAM BRANCH

Prepared by: Computer Centre, Cotton University