



COTTON UNIVERSITY

Panbazar, Guwahati 781001 Assam

www.cottonuniversity.ac.in :: acadregistrar@cottonuniversity.ac.in

Date: 06/08/2026

Notification

This is to inform all concerned that the candidates provisionally admitted in the first semester of FYUGP 2026 at Cotton University **must come in person and produce** the following documents in original along with a set of self-attested photocopies, *if applicable*, during physical verification of documents at Cotton University in the dates shown below, but failing that her/his/their admission will stand cancelled:

1. Printout of the **latest** Cotton University Application Form submitted through the Assam SAMARTH portal. Please bring the admission form, with the form number as mentioned in the acknowledgement slip.
2. The acknowledgement slip/online admission receipt.
3. Original Pass Certificate and Marksheet of the qualifying examination (HS/10+2 examination from a recognized board or council) and their photocopies.
4. Original certificate for age proof and a photocopy.
5. Original ID proof (PAN/Aadhar/Voter/Passport) and photocopy.
6. Candidates having passed the qualifying examination in an earlier year (2025, 2024 or 2023) must submit a self-declaration letter (**Annexure-I**) certifying that she/he/they was not involved in any unlawful activities during the interim period and that she/he/they would withdraw admission from any other regular UG course presently enrolled in, if selected for admission.
7. Candidates admitted under the reserved categories must produce their caste certificates issued by competent authorities under the **Government of Assam only**. The certificates issued by any organization must be countersigned by the competent authority of the Govt. of Assam. **Caste/Tribe Certificates issued by other states will not be considered valid for admission under the Reserved Category.**
8. **Candidates admitted under the OBC/MOBC reserved category must produce the ORIGINAL Non-Creamy Layer (NCL) certificate uploaded on SAMARTH by candidates themselves and issued by competent authorities under the Government of Assam, but failing that her/his/their seat will get cancelled.**



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9. In case fee waiver is claimed, **ORIGINAL and VALID Ration Card (containing the applicant's name or his/her/their parent's name) or Income certificate** issued by competent authorities of Assam will be considered valid. Ration cards or Income certificates issued by states other than Assam are not considered under the fee waiver scheme. **Fee waiver scheme is not admissible to self-financing programmes of Cotton University (BCA, BSc (Biotechnology) and BA (Mass Communication, Journalism and Media Studies)).** Candidates who got admitted through the fee waiver scheme must bring a duly filled copy of the form given in **Annexure-II**.
10. **The candidates admitted under the EWS category must produce ORIGINAL and VALID Income and Asset Certificates issued by competent authorities. They must bring the Income and Asset Certificate based on which admission was granted on SAMARTH.** Income and Asset Certificates issued by states other than Assam are not considered valid for admission under the EWS category.
11. A copy of the duly filled and signed declaration/undertaking form (**Annexure-III**) by the candidate is required to be submitted.
12. Regarding anti-ragging declaration, kindly refer to **Annexure-IV**.
13. The candidates are required to be present in the verification venue till the completion of physical verification.

The physical verification will be done according to the following schedule at the

KBR Auditorium

Date	Time	Departments
11th August, 2026	10 AM	Mass Communication, Journalism and Media Studies, Philosophy, Political Science
	2 PM	Psychology, Sociology, BCA, Geography
12th August, 2026	10 AM	Botany, Chemistry, Computer Science, Geology, Mathematics
	2 PM	Physics, Statistics, Zoology, Biotechnology
13th August, 2026	10 AM	Anthropology, Arabic, Assamese, Bengali, Bodo, Economics, Education
	2 PM	English, Hindi, History, Sanskrit



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For any information, kindly regularly visit the Cotton University website (<https://cottonuniversity.ac.in/> or <https://admissions.cottonuniversity.ac.in>).

NOTE:

If any original document of a candidate is found to be fake or fabricated or defective, her/his/their admission will be cancelled without any prior notice in this regard. Even if this is brought to the notice of the Authority after the completion of the programme, the candidate's degree will be cancelled, and appropriate legal action will be taken against her/him/them.

Sd/-
Academic Registrar
Cotton University



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Annexure-I

Declaration by the candidate for gap in study

I do hereby declare that I, Mr/Ms.....,
son/daughter/wife of., resident of
.....
have a gap of years and I passed my HS/ 10+2 examination in the
year.....from..... During the
interim period, I was not involved in any unlawful activities. I shall withdraw admission from
any other regular UG course presently enrolled in, if selected for admission.

Yours` Obediently



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Annexure-II

Student's Declaration Form for claiming Fee Waiver 2026

Name of the Candidate:

Mother's name:

Father's name:

Address:

Parent's contact number:

I, hereby, declare that-

1. My parental annual income from all sources is less than Rs. 4 Lakh.
2. Neither of my parents (mother or father) is working in Central Govt./State Govt./Semi-Govt/ State or Central Govt. Undertakings.
3. I will plant a tree sapling and I will submit a photograph of the plantation to the University.
4. I promise to nurture the planted sapling and will provide a photograph of the sapling after one year to the University.

If this declaration is found to be false at any point of time, I shall be liable to forfeit my seat.

Full signature of the student:

Date:

Place:

For Official use

Course in which admitted to:

Enrolment no.:



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Annexure-III

Declaration/Undertaking from the Student

I, Mr./Ms. son/daughter/wife of
....., a student of
Programme/Stream....., Cotton University, permanent
resident of

Phone No: do hereby undertake on this the (Day),
of..... (Month) (Year), as under:

1. I hereby declare that the information furnished by me is complete and true to the best of my knowledge and belief.
2. I hereby undertake to present the original documents for verification immediately upon demand by the competent authority of the institution.
3. I hereby promise to abide by the rules and regulations concerning admission, attendance, discipline etc. of Cotton University and follow the Code of Conduct prescribed in the **Manual of Students' Ethics and Code of Conduct, Cotton University** as in force from time to time and subsequent changes/modifications/amendment made thereto. I acknowledge that Cotton University has the authority for taking punitive actions against me for violation or non-compliance of the same.
4. I understand that 75% attendance in classes is compulsory and I commit myself to adhere to the same. I also understand, if my attendance falls short, for any reason, the competent authority of Cotton University may take such punitive action against me, as may be deemed fit and proper.
5. I hereby declare that I will not indulge in nor tolerate ragging in any form, even in words or intentions, and I agree to give an undertaking in the prescribed format for the same.



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6. I hereby declare that I shall be solely responsible for my involvement in any kind of unlawful activities whether inside or outside the campus and shall be liable for punishment as per law of the land.
7. I further declare that my admission may stand cancelled, at any stage, if I am found ineligible and/or the information provided by me is found to be incorrect and adulterated.
8. I hereby undertake to intimate Cotton University about any changes in information furnished by me and any other documents, including change in addresses and Phone Nos., from time to time.
9. I will strictly adhere to all **Hostel Rules of Cotton University** as applicable from time to time and will not indulge in any act of indiscipline while inside or outside the University Premises.

Place:

Date:

Signature of the student



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Annexure-IV

Anti-Ragging Undertaking

On securing admission into Cotton University, I do hereby undertake to fill up the online Anti-ragging affidavit form as available on the website www.antiragging.in (AISHE code: U-0675 for Cotton University). On successful submission of the online affidavit, the received email with my registration number and a weblink will be forwarded to the Email ID of the Nodal officer of the University: antiragging@cottonuniversity.ac.in. Also, I will submit to the University the Anti-ragging Reference number/ID generated after submission of the online affidavit within 15 days from the date of verification of the documents.

Anti-ragging reference no:

Name of the Course:

Name of the Student:

Signature of the Student:

Name of the Parent/Guardian:

Signature of the Parent/Guardian:

Place:

Date: