

No. CU/CSIT/2025/015

Date: 24/02/2025

From: Dr. Hiten Choudhury  
Head, Dept. of Computer Sc. & IT  
Cotton University, Guwahati-1.

To: The Additional Manager,  
Education and training division Amtron,  
Bamunimaidan, Guwahati - 781021, Assam

Subject: Internship of MCA Student of Cotton University.

Respected Sir/Madam,

I am writing to recommend the following MCA 3rd semester student from our department, who wishes to carry out the 4th semester full-time internship program at your esteemed organization, as part of their curriculum. I kindly request you to assign suitable projects or tasks for a duration of 4-5 months, ensuring that the student gains valuable learning experiences.

SL NO	NAME	ENROLL NO	SGPA (Up to 2 <sup>nd</sup> Sem)	PHONE NO	EMAIL
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It will be highly appreciated if you would consider him for the internship program in your esteemed organization.

Sincerely Yours

Hiten Choudhury  
Head Dept. of Computer Sc. & IT  
Cotton University, Guwahati-1