



अग्रमत्तेन वेदव्यम्

COTTON UNIVERSITY

Panbazar, Guwahati, Assam-781001

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STORES AND PURCHASE SECTION

PURCHASE INDENT (To be submitted to S&P Section)

Indenter :

Designation :

Email ID :

Contact No :

Department/ Centre/ Section:

Sl. No.	Item Description (including technical specifications)	Justification	Qty.	Est. Unit Price incl. of GST (INR)	Est. Total Price incl. of GST (in INR)
1.					
2.					
3.					
4.					
Total Estimated Value					

N.B.: Attach extra sheets if necessary

Terms & Conditions:

1. Mode of Payment:
2. Delivery Period:
3. Warranty etc.:
4. Possible Supplier(s) with their Name(s) & Address:

(Indenter)
Dean/HoD/HoC/HoS

S&P Section to get Technical Evaluation whenever necessary (please attach technical evaluation report).
Technical Evaluation to be done by a competent person/committee set up in consultation with the indenter.

Registrar*

Vice Chancellor*

***Please make your recommendation and approval/disapproval as per delegation of financial powers**