



# COTTON UNIVERSITY

(Erstwhile Cotton College and Cotton College State University)

Panbazar, Guwahati, Assam-781001

www.cottonuniversity.ac.in :: 0361-2733588 :: ce.ccsu@gmail.com

## NOTICE

It is for information of all concerned that the date of filling up of forms (Ex-9A and Ex-9B) for the 1<sup>st</sup> and 3<sup>rd</sup> semester **Betterment Examinations and Arrear/Repeat Examinations, 2019** of M.A./M.Sc./MCA/PG Diploma and MCA 5<sup>th</sup> semester Examinations, 2019 has been fixed on 26<sup>th</sup> September, 2019. As such the concerned Heads of the Departments, Cotton University are requested to get the Forms filled up by the students, verify the forms and send the verified forms to the office of the CoE along with the Gradesheets (**photocopies**). The relevant materials for filling up of Forms and fee structure are being sent herewith. The requisite attendance for the Repeat candidates may be calculated upto October 20<sup>th</sup> September, 2019.

**The University has made arrangements for collection of fees through online payments in university website (from October, 2019). Students are asked to collect the examination form (Ex-9A & Ex-9B) from the respective HoDs, Cotton university. Students are further asked to bring filled up form and photocopies of concerned odd semester Gradesheets for submission of To The Head of the Departments.**

### **NOTE :**

*: Students will not be allowed to fill up their forms after 26<sup>th</sup> September, 2019 if they fail to do so on the stipulated date.*

Sd/-

Controller of Examinations(i/c)  
coe@cottonuniversity.ac.in

Memo No. : CU/Exam/2013/002/

Date:

### **Copy for information and necessary action to:-**

1. Academic Registrar, CU, Ghy-1
2. DSW, CU, Ghy-1
3. P.S.to Hon'ble Vice Chancellor, CU, Ghy-1
4. P.S. to Registrar, CU, Ghy-1
5. Finance Officer, CU, Ghy-1
6. All the Heads of Departments, CU, Ghy-1
7. System Manager with a request to upload in the website, CU, Ghy-1
8. All Hostel Superintendents, CU, Ghy-1
9. Librarian, CU, Ghy-1
10. Notice Board
11. Office File

Controller of Examinations(i/c)



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अप्रमत्तं वेदव्ययम्

## NOTICE

### FEES STRUCTURE FOR UG 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> PG / PG Diploma 1<sup>st</sup> and 3<sup>rd</sup> and MCA 5<sup>th</sup> Semester Betterment and Arrear/Repeat Examination, 2019

COURSE	Total (Rs)	
	Without practical	With practical
BA/BSc/BSc(Biotech)/BCA	1100	1450
MA/MSc/MCA	1150	1600
PG DIPLOMA	1150	1600

1. Fees to be collected semester-wise from the students appearing for betterment/ repeat/ arrear examinations.
2. BETTERMENT is not permissible for practical/laboratory, dissertation, projects, workshops, fieldwork components
3. All betterment examinations must be completed within 2 (two) semesters (one year) of the end of the normal duration of the course.
4. Fees deposited after filling up Forms will not be refunded.

Sd/-

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## **RULES & REGULATIONS FOR BETTERMENT**

- 1) BETTERMENT:** If a student is not satisfied with her/his end-semester results in a particular paper, s/he may opt for BETTERMENT. For this, it is necessary that the student has cleared attendance requirements and during-the-semester (sessional) examinations and taken and cleared the end-semester examination. Maximum 2 (two) end-semester theory papers or components are permissible for BETTERMENT. BETTERMENT is not permissible for during- the-semester examinations or practical/laboratory components, projects, workshops, assignments and internal assessments. After the BETTERMENT examination, the student will be awarded the grade/marks of the better of her/his two results, i.e. the originally awarded grade/marks or the grade/marks secured in the BETTERMENT examination. If a student registers for BETTERMENT but is unable to appear for the examination due to illness or other unavoidable circumstances (documentary evidence is required to support the reason), the original grade/marks will be retained. However, the paper will remain in the list of permissible papers for BETTERMENT should the student wish to re-register at another time. **Registration for BETTERMENT is only permitted if the particular course/paper being registered for is offered by the University at that time.** No registration for BETTERMENT is possible after the degree has been conferred and/or the student has received the provisional/original certificate. All betterment examinations must be completed within 2 (two) semesters (one year) of the end of the normal duration of the course.

A candidate shall be eligible for only one opportunity to appear betterment (improving marks/grades) examination in a maximum of two end-semester theory papers in a particular end-semester examination. For example, a student may appear for betterment say in 1st & 2nd papers of first end-semester examination along with third end-semester regular examination. However, s/he won't be allowed to appear again in the same 1st & 2nd papers of first end-semester examination along with fifth end semester regular examination; but s/he will be allowed to appear in any other two papers along with fifth end-semester regular examination. But if a candidate did not appear in immediate subsequent next first semester examination for betterment when he/she was in regular 3rd semester examinee he/she should not be allowed to appear next 1st semester examination for betterment when he/she was in regular 5th semester examinee. A candidate shall be entitled to a maximum of three consecutive chances to appear betterment for different theory papers of a particular semester of PG & UG and one for PGDCA.

- 2. REPEAT:** A student must REPEAT a paper under the following circumstances: (a) S/he did not register for the paper in the semester it was originally offered (see point 1 above); (b) s/he did not clear attendance requirements for the paper; (c) s/he cleared attendance requirements but failed in or did not appear for the during-the-semester (sessional) examinations; (d) s/he has not been allowed to appear for the end-semester examination. REPEATING a paper means clearing attendance requirements and passing in during-the semester (sessional) and end-semester examinations for that paper and for that matter a student has to take guidance teaching from the existing internal teachers.



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3. **ARREAR:** A paper will be treated as ARREAR if the student fails in the end semester examination but has cleared the attendance requirements and the during-the-semester examinations (sessional examinations). The student will have to take and clear only the end semester examinations.
4. A student can register for REPEAT or ARREAR papers or a combination of both types of papers for a maximum of 20 credits. A student can take any number of arrear papers if he/she has not registered any regular course work in a semester. Registration to REPEAT a paper will be subjected to the constraints of the college/university. All ARREAR/REPEAT/BETTERMENT examinations will be held along with the regular examinations. All ARREAR/REPEAT examinations must be cleared within the maximum stipulated period of a course.