



# COTTON UNIVERSITY

Panbazar, Guwahati, Assam-781001

[www.cottonuniversity.ac.in](http://www.cottonuniversity.ac.in) :: 0361-2733530 :: [registrar@ccsu.ac.in](mailto:registrar@ccsu.ac.in)

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No. CU/EC/2022/109/ 9820

Dtd. 14/10/22

## Expression of Interest (EOI)

Expression of Interest (EOI) are invited from interested contractors who fulfil the eligibility criteria provided below for empanelment of contractors for maintenance works (civil, plumbing & electrical works mainly) **up-to a value of works INR 2.50Lacs only**

### 1. General Terms and Conditions:

The contractors should meet the following minimum terms and conditions and criteria:-

- 1.1. There will be **EOI application fee (non-refundable)** of an amount of **Rs. 500.00 (Rupees Five hundred only)** to be submitted along with the tender documents. The above mentioned fee can be deposited through **ICICI Bank Challan – FEE CODE 011** which can be downloaded from the official website **[www.cottonuniversity.ac.in](http://www.cottonuniversity.ac.in)**
  - 1.2. Separate application must have to be submitted for each category (Civil/Plumbing/Electrical) if anyone wishes to apply for more than one category. EOI application fees amounting to Rs. 500.00 must be deposited separately for each of the above mentioned categories.
  - 1.3. The EOI documents may be downloaded from the official website of Cotton University.
  - 1.4. Successful contractor will have to deposit security money (refundable) of an amount of Rs. 20,000/-to be fixed by the authority based on the total yearly volume of order.
- The above sealed envelope** clearly super-scribed on the top as “**APPLICATION FOR EMPANELEMT OF CONTRACTORS FOR MAINTENANCE WORKS (CIVIL, PLUMBING & ELECTRICAL WORKS MAINLY)**” and submitted to Registrar, Cotton University, Panbazar, Guwahati-781001 up to 2 P.M. of 10<sup>th</sup> of November 2022.
- 1.5. The tendering party must submit copy of **PAN Card & Labour License**.
  - 1.6. The tendering party must submit **GST registration certificate**.
  - 1.7. The tendering party must be empanelled with Govt. Deptt/Govt. Banks/ Govt. Organisations/ Govt. Universities etc. and have executed Construction/Maintenance/Renovation works certificates in respective categories during last three years.
  - 1.8. The contractor applying for Electrical category must possess valid electrical licence; the copy of same shall be submitted.
  - 1.9. **Non-conformity** of any of the terms and conditions along with non-submission of any of the documents mentioned above **will disqualify** the applicant.
  - 1.10. Cotton University (CU) reserves the right to accept, consider or reject any or all of the applications without assigning any reason thereof. The decision of CU in respect of scrutiny and selection of number of contractors will be intimated by the office and shall be final. All disputes in this connection shall be settled in **Kamrup Metropolitan district jurisdiction** only.
  - 1.11. The empanelled contractors must execute works as per CU's requirement when and wherever necessary. Any negligence/ refusal will disqualify the contractor at any stage during the contract.
  - 1.12. Maximum value of maintenance works will be within INR 2.50 Lacs.

*Handwritten signature and date: 14/10/22*



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1.13. All works will be done as per APWD/CPWD specifications.

1.14. For any clarification, please contact at **0361-2601104** during office hours.

## 2. Enclosures:

Self attached documents/testimonials which must be submitted **along with** the **EOI document** are as follows:-

- i) Copy of duly signed-in prescribed format of EOI
- ii) Copy of valid registration as per *clause 1.7*
- iii) Copy of applicable GST registration certificate
- iv) Copy of IT returns acknowledgement for the last one year
- v) Copy of PAN card & labour license.
- vi) Copy of Valid work experience during last three years.

*J. S. S.*  
14/10/22

Registrar  
Cotton University