



अग्रमतेन वेदव्याम्

COTTON UNIVERSITY

Panbazar, Guwahati, Assam-781001

www.cottonuniversity.ac.in :: 0361-2733530 :: registrar@cottonuniversity.ac.in

No. CU/FIN/2021/130 · 5624

Date: 20.05.2023

NOTIFICATION

As per Cotton University Executive Council's recommendation that the University may refer to the online one-stop **Government e-marketplace (GeM)** portal to facilitate procurement of common use Goods & Services, the following members are hereby authorised to make necessary purchases of the University from **GeM portal** :-

1. Primary User / HoD : Registrar, CU
2. Verifying Authority : Academic Registrar
3. Buyers and Consignee : Store Officer, JE(Electrical) and System Manager
4. DDO and Paying Authority : Finance Officer

As per Govt. of Assam's Notification No. FEB.224/2021/5 dt. 28.01.2022, **Government e-Marketplace (GeM) is mandatory** for all procuring entities for procurement of all goods and services that are available in GeM portal.

Therefore, the University may take necessary steps to implement the aforesaid Govt. notification with immediate effect.



Registrar

No. CU/FIN/2021/130 5625-37

Date: 20.05.2023

Copy to :-

1. Pro-Vice Chancellor, Cotton University for kind information.
2. PS to VC for kind information of the Vice Chancellor.
3. All Deans for Kind information.
4. All officers and HoDs for kind information.
5. IQAC Dept. for kind information
6. Director Student's Welfare for information and necessary action.
7. Controller of Examination for kind information and necessary action.
8. Store Officer, CU for information and necessary action.
9. System Manager, CU for information and necessary action and to upload the notification in the University Website.
10. Executive Engineer, CU for information and necessary action.
11. Finance Officer, CU.
12. Head Assistant and Superintendent of CU for information and necessary action.
13. Office file.


Registrar 20/5/23