

Annexure 3



Cotton University

Application for Promotion under Career Advancement Scheme (CAS)

Applied for

Assistant Professor [Academic Level 12 (Selection Grade)] to **Associate Professor** [Academic Level 13A]

or

Associate Professor [Academic Level 13A] to **Professor** [Academic Level 14]

PART A: PERSONAL DATA

01	Name (in BLOCK Letters)	
02	Father's/ Mother's Name	
03	Date of Birth	
04	Sex	Male <input type="checkbox"/> Female <input type="checkbox"/>
05	Marital status	
06	Nationality	
07	Indicate whether belongs to SC/ST/OBC category	
08	Department	
09	Educational Qualification (Highest)	
10	Current Designation and Academic Level	
11	Date of Joining (in original permanent post)	
12	Date of eligibility for promotion to the next stage	

13	Address for correspondence	
14	Permanent Address	
15	Telephone No./ Mobile No.	
	Email ID	

16	Academic Qualification :- (High School till Post Graduation):					
Sl. No.	Examinations	Name of the Board/ University	Your of Passing	Division/ Class/ Grade	Subject (s)	Rank and Remark if any

17	Research Degree (s) :			
Sl. No.	Degrees	Title	Date of Award	University
	M. Phil.			
	Ph.D./ D.Phil.			
	D.Sc./ D.Litt.			

18	Particulars of NET/JRF/SLET/GATE etc				
Sl. No.	Name of the Test	Name of the test conducting body	Month and year	Roll No.	Subject

19	Posts held after appointment in original permanent position (in Govt. College/ CCSU/ CU)			
Sl. No.	Designation	Department	Period of holding the post (From - to)	Pay Scale/ Pay Band & AGP

20	Service Record before joining in Govt. College/CCSU/CU				
Sl. No.	Post/ Designation	Name of Employer	Date of		Pay Scale/ Pay Band & AGP / Fixed Pay
			Joining	Leaving	

21	Orientation Course / Refresher Course / Summer School / Short term Course etc.			
Sl. No.	Name of the Course	Duration (From - To)	Subject specific / Interdisciplinary	Conducting Institute /HRDC

22	Period of teaching experience	
23	Research Experience excluding years spent in M.Phil./Ph.D. (in years)	
24	Fields of Specialization under the Subject/ Discipline (if any)	

Signature of faculty.....

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 Name.....
 Designation.....

PART B: RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

Academic / Research Score

(Please refer to Table 2 in Appendix II of UGC Regulation, 2018 while claiming the Academic/Research Score)

1. Research papers (Journals, etc)										
Sr. No.	Paper Title with page no.	Journal Name	Vol., & Month/Year	ISSN No.	Whether UGC-CARE Listed	Whether peer reviewed. Thomson Reuter Impact factor (if any)	No. of Co-authors (Excluding you)	Whether you are the first/ principal/ corresponding author or supervisor	Score Claimed	Score Approved

2. (a) Text /Reference Books and Articles/Chapters Published in Books									
Sl. No.	Book Title & Publisher	Title with page no. (in case of articles/ chapters)	Whether Author or Editor of Book	International/ National/ Regional/ Local	ISBN No.	No. of Co-authors (Excluding you)	Whether you are the first/ principal/ corresponding author	Score Claimed	Score Approved
							Total		

2. (b) Translation works in Indian and Foreign Languages by qualified faculties									
Sl. No.	Book Title & Publisher	Title with page no. (in case of Chapter/ Research Paper)	Translated from	Translated to	ISSN/ ISBN No.	No. of Co-authors (Excluding you)	Whether you are the first/principal/ corresponding author	Score Claimed	Score Approved
							Total		

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3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula

	Provide Details	Score Claimed	Score Approved
a)	Development of Innovative pedagogy		
b)	Design of new curricula and courses		
c)	<p>(i) Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/ credit)</p> <p>(ii) MOOCs (developed in 4 quadrant) per module/lecture</p> <p>(iii) Content writer/subject matter expert for each module of MOOCs (at least one quadrant)</p> <p>(iv) Course Coordinator for MOOCs (4 credit Course) (in case of MOOCs of lesser credits 02 marks/ credit)</p>		
d)	E-Content		
	<p>(i) Development of e-Content in 4 quadrants for a complete course/e-book</p> <p>(ii) e-Content (developed in 4 quadrants) per module</p> <p>(iii) Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)</p> <p>(iv) Editor of e-content for complete course/ paper /e-book</p>		

4 (a): Research Guidance

As Supervisor

Sl. No.		Number Enrolled	Thesis Submitted	Degree Awarded	Score Claimed	Score Approved
	M. Phil. / PG Dissertation					
	Ph. D.					
As Joint Supervisor						
	M. Phil. / PG Dissertation					
	Ph. D.					
Total						

4 (b) &(c) Research Projects									
Sl. No.	Title of the Project	Granting Agency	Period	PI / Co-PI	Co-PI Present/ Absent	Completed/ Ongoing	Grant/ Amount Mobilized (Rs lakhs)	Score Claimed	Score Approved
Total									

4 (d) Consultancy Projects								
Sl. No.	Title	Granting Agency	Period	Grant/ Amount Mobilized (Rs lakhs)	Whether Policy Documents/ Patent as outcome	Score Claimed	Score Approved	
Total								

5 (a) Patent								
Sl. No.	Details	Recognizing Agency	Year	National/ International	Grant/ Amount Mobilized, if any (Rs lakhs)	Score Claimed	Score Approved	
Total								

5 (b) Policy Document					
Sl. No	Title of the Document	Major policy document submitted to international bodies / organizations like WHO/UNO/ UNESCO/UNICEF/ World Bank / International Monetary Fund etc.	Major policy document submitted to Central/State Govt.	Score Claimed	Score Approved
Total					

5 (c) Awards / Fellowship					
SL. No	Title & Year	Name of the Academic Body/Association	International/ National/State/ University Level	Score Claimed	Score Approved
Total					

6. Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings						
Sl.No.	Title of the Paper Presented / Invited Lectures / full paper in Conference Proceedings	Title of Conference/ Seminar/ Workshop	Organized by	International (Abroad)/ International (within India) /National/ State/ University or College level	Score Claimed	Score Approved
Total						
<i>(Note: Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)</i>						

Note: For the purpose of calculating research score, the combined research score from the categories of 5(b) and 6 shall have an upper capping of thirty percent of the total minimum required research score.

OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Please enclose all the relevant documents (Sanction letters, Papers, Invitation letters, Certificates etc.) in support of the Academic / Research Score claimed for verification.

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SUMMARY OF ACADEMIC / RESEARCH SCORE

	Category	Score Claimed	Score Approved
Academic / Research Score	1.		
	2. (a + b)		
	3. (a + b + c + d)		
	4. (a + b + c + d)		
	5. (a + b + c)		
	6.		
	Total Score		

Note: The research score shall be from the minimum of three categories out of six categories

LIST OF ENCLOSURES:

- 1.
- 2.
- 3.

Signature of faculty.....

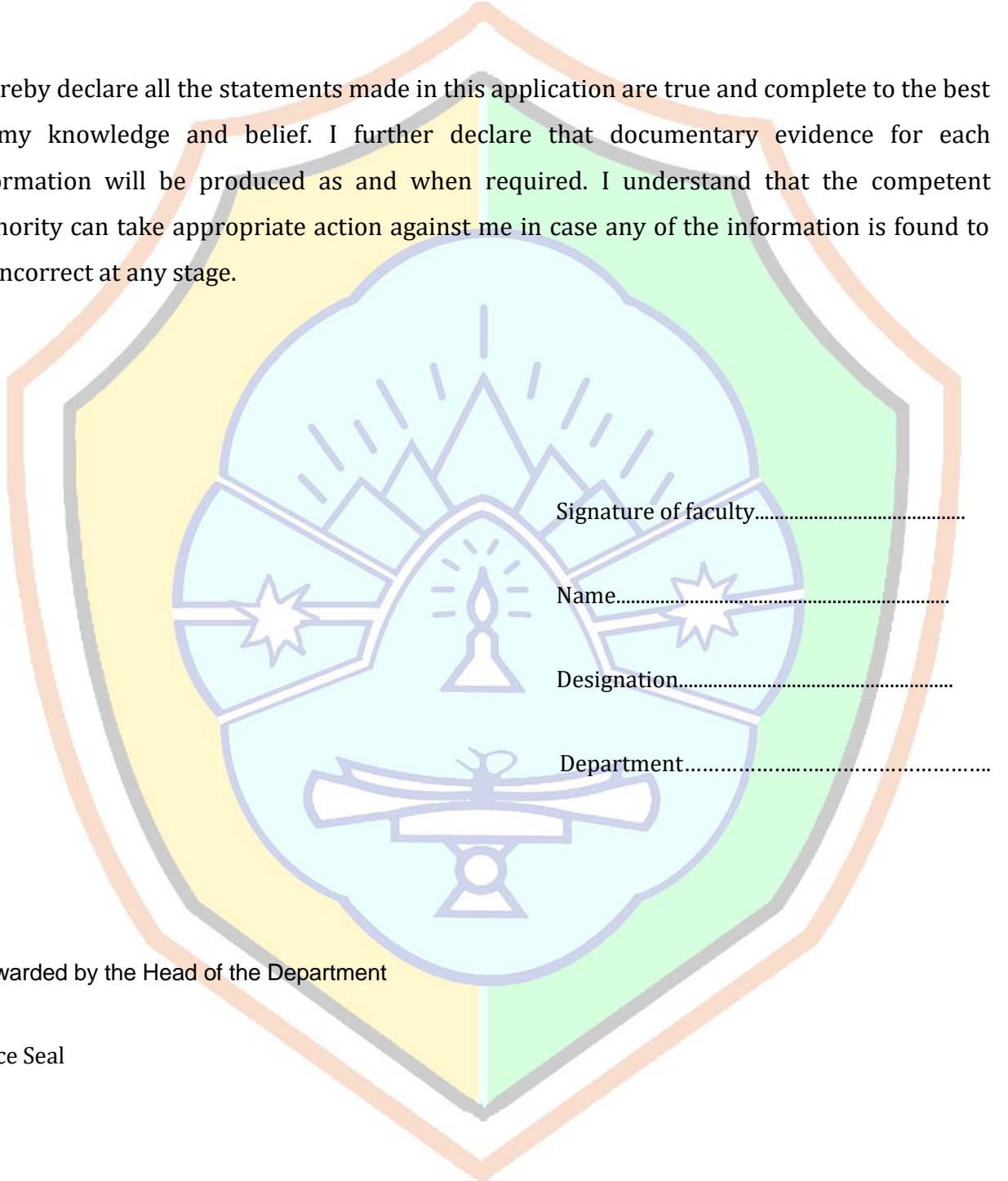
Name.....

Designation.....

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Declaration by the Applicant

I hereby declare all the statements made in this application are true and complete to the best of my knowledge and belief. I further declare that documentary evidence for each information will be produced as and when required. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.



Signature of faculty.....

Name.....

Designation.....

Department.....

Forwarded by the Head of the Department

Office Seal

आप्रमलेन वेद्व्यम्
1. The individual application for CAS promotion duly filled along with all enclosures will be verified by the authority and shall be placed before the Screening cum Evaluation Committee or Selection Committee for Promotion.

Annexure 4

Report of the Subject Expert on Academic / Research Score

(To be placed before the Selection Committee)

From Assistant Professor to Associate Professor

or

From Associate Professor to Professor

Name of the Applicant:

Designation:

Department:

Summary of the information submitted by the applicant

(Detail information is available in the Application Form)

IQAC is to compare the summary of the information with the information provided by the applicant in the main Application form for promotion under of CAS.

RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

1. Research papers (Journals, etc)							For the subject expert	
Sr. No.	Paper Title with page no.	Journal Name	Vol., & Month/Year	ISSN No.	Whether UGC-CARE Listed	Whether peer reviewed. Thomson Reuter Impact factor (if any)	Subject/ Discipline Related (Yes/No)	Evaluation Remark

2. (a) Text /Reference Books and Articles/Chapters Published in Books						For the subject expert	
Sl. No.	Subject/ Discipline Related (Yes/No)	Evaluation Remark	Whether Author or Editor of Book	International / National/ Regional/ Local	ISBN No.	Subject/ Discipline Related (Yes/No)	Evaluation Remark

अप्रमत्तेन वेद्व्यम्

2. (b) Translation works in Indian and Foreign Languages						For the subject expert	
Sl. No.	Book Title & Publisher	Title with page no. (in case of Chapter/ Research Paper)	Translated from	Translated to	ISSN/ ISBN No.	Subject/ Discipline Related (Yes/No)	Evaluation Remark

3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula			For the subject expert	
	Provide Details	Subject/ Discipline Related (Yes/No)	Evaluation Remark	
e)	Development of Innovative pedagogy			
f)	Design of new curricula and courses			
g)	<p>(i) Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/ credit)</p> <p>(ii) MOOCs (developed in 4 quadrant) per module/lecture</p> <p>(iii) Content writer/subject matter expert for each module of MOOCs (at least one quadrant)</p> <p>(iv) Course Coordinator for MOOCs (4 credit Course) (in case of MOOCs of lesser credits 02 marks/ credit)</p>			
h)	E-Content			
	<p>(v) Development of e-Content in 4 quadrants for a complete course/e-book</p> <p>(vi) e-Content (developed in 4 quadrants) per module</p> <p>(vii) Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)</p> <p>(viii) Editor of e-content for complete course/ paper /e-book</p>			

4 (a): Research Guidance				For the subject expert	
Sl.No.	Title of the P.G. Dissertation / M.Phil. / Ph.D Thesis Guided with year	Institution	Thesis submitted / Degree Awarded	Subject/ Discipline Related (Yes/No)	Evaluation Remark
Total					

4 (b) &(c) Research Projects						For the subject expert	
Sl. No.	Title of the Project	Granting Agency	Period	Completed/ Ongoing	Grant/ Amount Mobilized (Rs lakhs)	Subject/ Discipline Related (Yes/No)	Evaluation Remark
Total							

4 (d) Consultancy Projects						For the subject expert	
Sl. No.	Title	Granting Agency	Period	Grant/ Amount Mobilized (Rs lakhs)	Whether Policy Documents/ Patent as outcome	Subject/ Discipline Related (Yes/No)	Evaluation Remark
Total							

5 (a) Patent						For the subject expert	
Sl. No.	Details	Recognizing Agency	Year	National/ International	Grant/ Amount Mobilized, if any (Rs lakhs)	Subject/ Discipline Related (Yes/No)	Evaluation Remark
Total							

5 (b) Policy Document				For the subject expert	
Sl.No	Title of the Document	Major policy document submitted to international bodies / organizations like WHO/UNO/ UNESCO/UNICEF/ World Bank / International Monetary Fund etc.	Major policy document submitted to Central/State Govt.	Subject/ Discipline Related (Yes/No)	Evaluation Remark
Total					

5 (c) Awards / Fellowship				For the subject expert	
SL. No	Title & Year	Name of the academic body/association	International/ National/State/ University Level	Subject/ Discipline Related (Yes/No)	Evaluation Remark
Total					

6. Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings				For the subject expert		
Sl.No.	Title of the Paper Presented / Invited Lectures / full paper in Conference Proceedings	Title of Conference/ Seminar/ Workshop	Organized by	International (Abroad)/ International (within India) /National/ State/ University or College level	Subject/ Discipline Related (Yes/No)	Evaluation Remark
Total						

Note: Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

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Additional Information: Ph.D. RESEARCH OF THE APPLICANT

To be filled up by the applicant				For the subject expert	
Sl. No.	Topic of the Ph.D. Research with year	Department / Faculty	Awarding University	Ph.D. Degree in concerned/ allied/ relevant Disciplines (Yes/No)	Evaluation Remark

This is to certify that the **Research, Publication & Academic Contributions and Ph.D. Research** of of the Department of, Cotton University submitted for promotion under CAS in Category III are verified and my remarks / comments are put in the specified places.

Comment of the expert (if any)

Name and Signature of the Subject expert:

Designation:

Address:

Comments

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Note: Applicant is requested to mail a soft copy of the Annexure 1 to iqac@cottonuniversity.ac.in after filling up the information.