



COTTON UNIVERSITY

Panbazar, Guwahati, Assam-781001

www.cottonuniversity.ac.in :: 0361-2733530 :: registrar@ccsu.ac.in

No. CCSU/GAD/2013/021/6758

Date: 16-06-2023

OFFICE ORDER

As per recommendation of the 28th Executive Council meeting held on 16.05.2023 regarding the preparation of Budget proposal for Ph.D./M.Phil. Increments in respect of eligible Faculty members of the University, the eligible incumbents are hereby requested to fill-up the statement enclosed herewith for onward submission of the consolidated budget proposal to the Director of Higher Education, Govt. of Assam.

In this regard, the following points may be noted:-

1. The necessary **supporting documents** must be **attached** along with the Statement.
2. The signed '**hard copy**' of this Statement must be submitted to the General Administration Department, Cotton University and its '**soft copy**' e-mailed to gad@cottonuniversity.ac.in.
3. The **last date** for submission of the Statement is **30-06-2023**.


Registrar

No. CCSU/GAD/2013/021/6758

Date: 16-06-2023

Copy for information to:-

1. The Pro Vice-Chancellor
2. The P.S. to Vice-Chancellor for kind information of the Hon'ble Vice Chancellor
3. The President/Secretary, Cotton University Teachers' Association (CUTA)
4. The Finance Officer
- ✓ 5. The Computer System Manager with a request to arrange for uploading of the Office Order & soft copy of the Statement enclosed herewith in the University's website
6. The Office File concerned


Registrar