



COTTON UNIVERSITY

(Erstwhile Cotton College and Cotton College State University)

Panbazar, Guwahati, Assam-781001

www.cottonuniversity.ac.in :: 0361-2733588 :: coe@cottonuniversity.ac.in

NOTICE

All Undergraduate students are hereby informed that the filling up of forms for 2nd, 4th and 6th semester B.A/ B.Sc./ B.Sc.(Bio-tech)/BCA Repeat/Arrear / Betterment Examination, 2018 will be held as per the dates given below from 10.30 am to 3.30pm. Students appearing for Arrear/Repeat/Betterment are directed to fill up their forms in the respective Department. They are also asked to collect their examination form (Ex-9A and Ex-9B) from the respective HODs, Cotton University. Betterment is not permissible for practical/laboratory components, dissertation, projects, workshops and fieldwork.

- 1) Candidates are allowed to fill up the forms provisionally subject to attaining the required attendance till the classes are held in a semester(in case of repeat students).
- 2) Attendance below 75%(or below 50% in case of genuine illness) in a paper will be treated as discollegiate in that particular paper (in case of repeat students).

| Exam | Semester | Date of submission Without fine |
|-----------------------------------|-----------------|------------------------------------|
| <u>Repeat/Arrear / Betterment</u> | 2 nd | 6 th April, 2018 |
| <u>Repeat/Arrear / Betterment</u> | 4 th | 7 th April, 2018 |
| <u>Repeat/Arrear / Betterment</u> | 6 th | 9 th April, 2018 |

Heads of Department are requested to verify the filled up forms as per Examination rules and regulations regarding Repeat/Arrear/ Betterment examinations and send the students along with the verified forms to the KBR Hall on the aforesaid date for necessary fee collection.

The students should bring the following documents on the day of Form Fill up:

1. Grade sheets of previous even semester examinations appeared (one self-attested photocopy of each to be attached)
2. University Registration Certificate (Self-attested photocopy to be attached)

Fee collection and Submission of Forms :

Fee will be collected through ICICI Bank at University Cash Counter which will function temporarily in the KBR Hall on the date as mentioned above from 10.30 am to 3.30 pm . After necessary fee payment, forms will be collected at Cash Counter.

NOTE : *Students will not be allowed to fill up their forms if they fail to do so on the stipulated date.*

Sd/-

Asstt Controller of Examinations

Date: 26-03-2017

2018

Memo No. : CCSU/Exam/2013/ 002/4076/1-40

Copy for information and necessary action to:-

- 01.P.S.to Hon'ble Vice Chancellor, CU, Ghy-1
02. P.S. to Registrar, CU, Ghy-1
03. Academic Registrar, CU, Ghy-1
04. DSW, CU, Ghy-1
05. Finance Officer, CU, Ghy-1
06. All the Heads of Departments, CU, Ghy-1
07. Convenor, UG Examination Committee, CU, Ghy-1
08. System Manager, with a request to upload in the website, CU, Ghy-1
09. All Hostel Superintendents, CU, Ghy-1
10. Librarian, CU, Ghy-1
11. Notice Board
12. Office File

Asstt Controller of Examinations
Cotton University
assttcontroller.ccsu@gmail.com